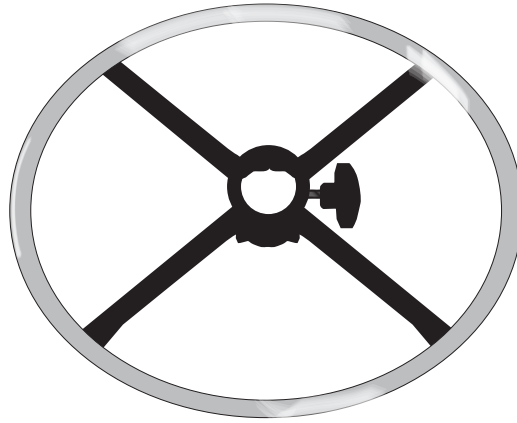


Replacing a Footring



Item	Description	Qty
1	Footring	1

Tools and materials needed-cloth dampened with water, rubber mallet, wooden block 4" x 4" x 4"

*Note: your stool may appear different from the one pictured, but the procedure remains the same for all stools.

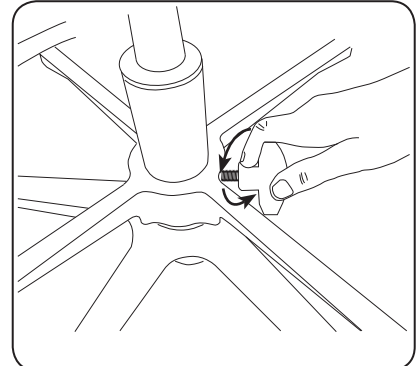
Removing the Footring



Caution:

Use approved safety goggles when working on stool.

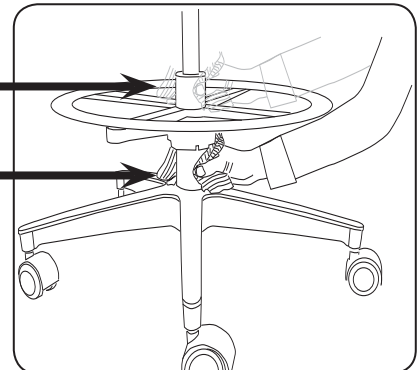
1. Raise seat to the full up position.
2. Loosen handknob.



3. Dampen the cylinder above and below the footring with a moist cloth. This will ease the removal of the footring.

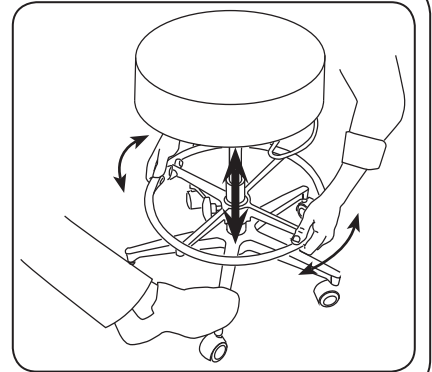
Water

Water



Replacing a Footring

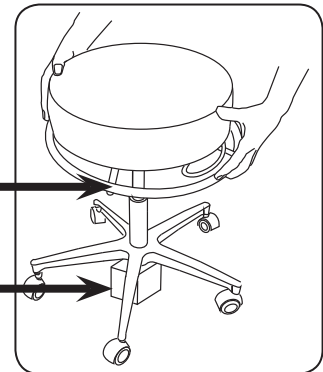
- Secure the base so it cannot turn.
- Rotate the footring while alternately pushing down and lifting up to lubricate with water.



- Raise footring until it is released from the body of the cylinder. Note: re-wet the cylinder if necessary.
- Have an assistant hold the footring against the underside of the seat.
- Set the protruding portion of the bottom of the cylinder atop a wooden block. Note: block must be tall enough to raise the casters off of floor.

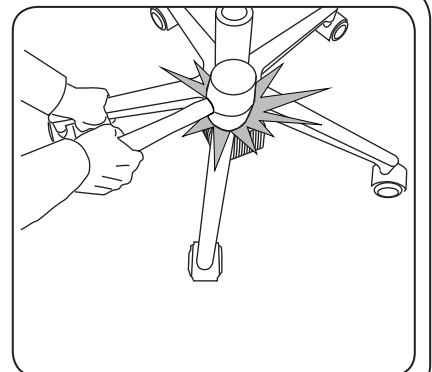
Footring

Wooden Block

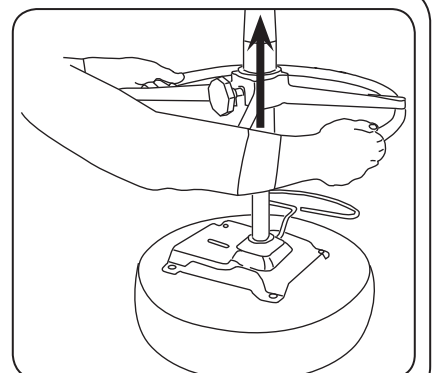


⚠ Caution:
Use approved safety goggles when working on stool.

- Have assistant continue to hold footring out of way and steady the stool on the wooden block.
- Strike around caster base close to the cylinder to release caster base. Note: expect repeated blows to release caster base from cylinder. Casters may come out during this process. Reinsert casters into base should this happen.



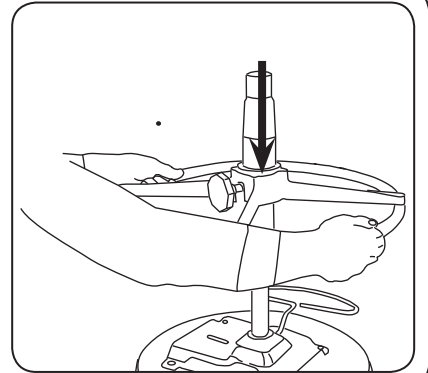
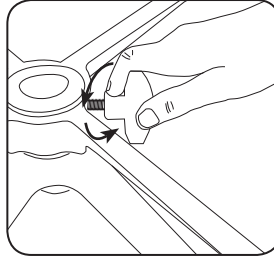
- Set seat with cylinder and footring upside down on a clean work surface.
- Slide footring off of cylinder.



Replacing a Footring

Attaching the Footring

1. With seat still resting on clean work surface, make sure new footring is oriented as shown with the tubular ring facing down and the metal cross braces facing up.
2. Loosen handknob on new footring. Lower footring onto cylinder. Note: cylinder may need to be dampened with moist cloth to ease installation.



3. Wipe excess moisture from cylinder if it had been dampened, and raise and lower the footring until it begins to grip the cylinder.
4. Tighten handknob.
5. Insert seat/cylinder/footring portion of stool into caster base.
6. Sit on stool to seat caster and cylinder into caster base.
7. Adjust and test footring before putting stool into regular service. If footring slips it may still be damp. Raise and lower footring to remove moisture until it grips sufficiently.

